

# Public Document Pack

**HAMBLETON**  
DISTRICT COUNCIL

## AGENDA

Committee Administrator: Democratic Services Officer (01609 767015)

Monday, 13 July 2015

Dear Councillor

### NOTICE OF MEETING

Meeting            **COUNCIL**  
Date                **Tuesday, 21 July 2015**  
Time                **2.00 pm**  
Venue               **Council Chamber, Civic Centre, Stone Cross, Northallerton**

Yours sincerely

***P. Morton.***

Phillip Morton  
Chief Executive

To:                All Members of Hambleton District Council

## **AGENDA**

### **Page No**

1. MINUTES 1 - 6  
To confirm the minutes of the meeting held on 26 May 2015 (C.40 - C.42) and the Annual Meeting held on 26 May 2015 (C.1 – C.6), attached.
2. APOLOGIES FOR ABSENCE
3. ANNOUNCEMENTS BY THE CHAIRMAN OR CHIEF EXECUTIVE
4. VERBAL STATEMENT OF THE LEADER AND REFERRALS FROM CABINET 7 - 14  

<u>Date of Meeting</u>	<u>Minute Nos</u>
9 June 2015	CA.1 to CA.4
7 July 2015	CA.7 to CA.11
5. REFERRAL FROM THE AUDIT, GOVERNANCE AND STANDARDS COMMITTEE 15 - 16  

<u>Date of Meeting</u>	<u>Minute Nos</u>
16 June 2015	AGS.3
6. CABINET PORTFOLIO STATEMENTS
7. QUESTION TIME  
None received.
8. APPOINTMENT OF ALDERMAN 17 - 18  
Report of the Chief Executive
9. NOTICES OF MOTION  
None received.

# Agenda Item 1

Minutes of the meeting of the COUNCIL held at  
2.00 pm on Tuesday, 26th May, 2015 at Council  
Chamber, Civic Centre, Stone Cross, Northallerton

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## Present

Councillor M J Prest (in the Chair)

Councillor	R A Baker	Councillor	C A Les
	P Bardon		J Noone
	M A Barningham		Ms C Palmer
	D M Blades		Mrs C Patmore
	Mrs C S Cookman		B Phillips
	G W Dadd		M S Robson
	S P Dickins		C Rooke
	Mrs B S Fortune		Mrs I Sanderson
	A W Hall		A Wake
	K G Hardisty		Mrs J Watson
	R W Hudson		S Watson
	D Hugill		D A Webster
	N A Knapton		P R Wilkinson

## Also in Attendance

Honorary	R I Andrew	Honorary	Mrs J Imeson, OBE
Alderman	J E Fletcher	Alderman	Mrs S M Latter

Apologies for absence were received from Councillors G W Ellis and R Kirk

### C.40 **MINUTES**

#### **THE DECISION:**

That the minutes of the meeting held on 7 April 2015 (C.35 - C.39), previously circulated, be signed as a correct record.

### C.41 **ANNOUNCEMENTS BY THE CHAIRMAN OR CHIEF EXECUTIVE**

The Chairman congratulated those Members who had been re-elected at the Elections and welcomed Councillors M A Barningham and Ms C Palmer to their first Council meeting as new Members.

The Chairman presented a cheque in the sum of £2135 to Mr Paul Law, a representative of the Royal National Lifeboat Institution, as the recipient of funds raised on behalf of the Chairman's charity during his term of office.

C.42 **THE LOCAL AUTHORITIES (STANDING ORDERS) (ENGLAND) (AMENDMENT) REGULATIONS 2015 - APPOINTMENT AND DISMISSAL OF SENIOR OFFICERS**

All Wards

**The subject of the decision:**

The Chief Executive submitted a report which set out the implications of the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 (the "2015 Regulations"). It also recommended to Council the appointment of a new Disciplinary Committee and sought approval for amendments to the Council's Officer Employment Procedure Rules.

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 (the "2015 Regulations").

**THE DECISION:**

That:-

- (1) a Disciplinary Committee be appointed with the membership and terms of reference set out in Section 3 of the report;
- (2) Members of the Committee be appointed in accordance with the wishes of the political groups;
- (3) the Remuneration Panel be asked to advise on whether a Special Responsibility Allowance should be paid to the Chairman of the Committee; and
- (4) the amended Officer Employment Procedure Rules be approved and the Head of Legal and Information be given authority to make further consequential changes to the Constitution.

The meeting closed at 2.10 pm

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Chairman of the Council

Minutes of the ANNUAL meeting of the COUNCIL held  
at 2.15 pm on Tuesday, 26th May, 2015 at Council  
Chamber, Civic Centre, Stone Cross, Northallerton

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Present

Councillor M J Prest (in the Chair)

Councillor	R A Baker	Councillor	C A Les
	P Bardon		J Noone
	M A Barningham		Ms C Palmer
	D M Blades		Mrs C Patmore
	Mrs C S Cookman		B Phillips
	G W Dadd		M S Robson
	S P Dickins		C Rooke
	Mrs B S Fortune		Mrs I Sanderson
	A W Hall		A Wake
	K G Hardisty		Mrs J Watson
	R W Hudson		S Watson
	D Hugill		D A Webster
	N A Knapton		P R Wilkinson

Also in Attendance

Honorary	R I Andrew	Honorary	Mrs J Imeson, OBE
Alderman	J E Fletcher	Alderman	Mrs S M Latter

Apologies for absence were received from Councillors G W Ellis and R Kirk

C.1 **CHAIRMAN**

It was proposed by Councillor C A Les and seconded by Councillor Mrs B S Fortune that Councillor S P Dickins be elected Chairman of the Council for the ensuing year. There were no other nominations.

**THE DECISION:**

That Councillor S P Dickins be elected Chairman of the Council for the ensuing year.

(The Chairman then signed the Declaration of Acceptance of Office and took the Chair).

C.2 **VICE-CHAIRMAN**

It was proposed by Councillor D Blades and seconded by Councillor P R Wilkinson that Councillor A W Hall be appointed Vice-Chairman of the Council for the ensuing year. There were no other nominations.

**THE DECISION:**

That Councillor A W Hall be appointed Vice-Chairman of the Council for the ensuing year.

(The Vice-Chairman then signed the Declaration of Acceptance of Office).

C.3 **ANNOUNCEMENTS BY THE CHAIRMAN OR CHIEF EXECUTIVE**

The Chairman announced that he would be supporting the Herriot Hospice as his chosen charity for his term of office.

C.4 **LEADER OF COUNCIL**

It was proposed by Councillor Mrs B S Fortune and seconded by Councillor B Phillips that Councillor M S Robson be appointed Leader of the Council until the Annual Meeting in May 2019. There were no other nominations.

**THE DECISION:**

That Councillor M S Robson be elected Leader of the Council until the Annual Meeting in May 2019.

C.5 **CABINET MEMBERS AND DELEGATION OF FUNCTIONS**

The Chief Executive presented a report which asked the Leader to inform the Council of the appointments to the Cabinet for 2015/16 and asked the Council to consider approving the Scheme of Delegation for Officers.

**THE DECISION:**

That:-

(a) the appointments to Cabinet by the Leader for 2015/16 be noted as follows:-

Councillor Peter Wilkinson	- Deputy Leader and Portfolio Holder for Economic Development and Finance
Councillor Brian Phillips	- Portfolio Holder for Environmental and Planning Services
Councillor Nigel Knapton	- Portfolio Holder for Support Services
Councillor Mrs Bridget Fortune	- Portfolio Holder for Customer and Leisure Services

(b) that the Scheme of Delegation for Officers be approved.

C.6 **ALLOCATIONS OF SEATS AND APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES**

In order to comply with the Council's Constitution, the Chief Executive asked the Council to consider approving the appointment of various Committees and appointments to Outside Bodies.

The report also sought approval to waive proportionality rules in respect of the membership of the Standards Hearings Panel; confirm that the Scrutiny Committee continued to be responsible for crime and disorder issues; appoint the Cabinet Portfolio holder for Environment and Planning Services as the representative on the North Yorkshire Building Control Partnership; appoint the Deputy Leader of the Council as the District Council's Member of the North Yorkshire Police and Crime Panel and appoint the Portfolio Holder for Support Services as the Council's representative on the Parking and Traffic Regulation Outside London Adjudication Joint Committee.

**THE DECISION:**

That:-

- (1) the Council appoints the Committees indicated at Annex 'A' of the report;
- (2) proportionality rules be waived in respect of the membership of the Standards Hearings Panel;
- (3) Membership of the Committees be that shown at Annex 'B' of the report;
- (4) the Council appoints as the Council's representatives on Outside Bodies identified with an asterisk within Annex 'C' of the report those Members indicated against those Outside Bodies;
- (5) the Council appoints Mr B Ferguson, Mr R C Pennington and Mr D Rudd as the Council's Independent Persons of the Standards Hearings Panel and Parish Councillors Ms B Slater, Ms G Lidster and Mrs C A Artingstoll as Parish Council representatives on the Standards Hearings Panel;
- (6) the Scrutiny Committee be responsible for crime and disorder issues;
- (7) the Cabinet Portfolio Holder for Environmental and Planning Services be appointed as the representative on the North Yorkshire Building Control Partnership;
- (8) the Deputy Leader of the Council be appointed as the District Council's Member of the North Yorkshire Police and Crime Panel; and
- (9) the Cabinet Portfolio Holder for Support Services be appointed as the representative on The Parking and Traffic Regulation Outside London Adjudication Joint Committee.

The meeting closed at 2.40 pm

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Chairman of the Council

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# Agenda Item 4

**Decisions to be considered by  
Full Council on 27 July 2015**

Decisions of the meeting of the CABINET held  
at 9.30 am on Tuesday, 9th June, 2015 at  
COUNCIL CHAMBER, CIVIC CENTRE,  
STONE CROSS, NORTHALLERTON

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## Present

Councillor M S Robson (in the Chair)

Councillor	P R Wilkinson N A Knapton	Councillor	B Phillips
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## Also in Attendance

Councillor	P Bardon M A Barningham Mrs C S Cookman S P Dickins	Councillor	K G Hardisty J Noone Mrs C Patmore D A Webster
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Apologies for absence were received from Councillor Mrs B S Fortune

CA.1 **HAMBLETON DISTRICT COUNCIL HOMELESSNESS STRATEGY 2015-2020**  
All Wards outside the North York Moors National Park

### **The subject of the decision:**

This report requested the approval of the Homelessness Strategy 2015 - 2020 following partner and public consultation. Annex A of the report contained the finalised version of the Hambleton District Council Homeless Strategy and an Executive Summary.

### **Alternative options considered:**

None.

### **The reason for the decision:**

Cabinet was satisfied that this strategy helped meet the Council's priority to prevent homelessness by providing direct support to District residents in need.

### **THE DECISION:**

That Cabinet approves and recommends to Council that the Homelessness Strategy 2015-2020 be adopted.

CA.2 **YORK AND NORTH YORKSHIRE EAST RIDING HOUSING STRATEGY - 2015 - 2021**

All Wards

**The subject of the decision:**

This report sought approval and recommended adoption of the York, North Yorkshire and East Riding Housing Strategy and that this would form the basis for developing a strategic housing action plan for Hambleton by Autumn 2015 which would reflect its priorities through delivery of local schemes and initiatives.

**Alternative options considered:**

None.

**The reason for the decision:**

Cabinet was satisfied that this strategy would help deliver the Council's priority of meeting the housing needs of all sections of the local community.

**THE DECISION:**

That Cabinet approves and recommends to Council that the York, North Yorkshire and East Riding Housing Strategy 2015-2021 be adopted and used as the basis for developing a strategic housing action plan for Hambleton by Autumn 2015.

CA.3 **SUPPORT FOR SMALL SCALE DEVELOPERS, CUSTOM AND SELF-BUILDERS**

All Wards

**The subject of the decision:**

This report provided information on changes to national policy in respect of planning obligations and the impact of these changes for Hambleton in respect of the provision of affordable housing and infrastructure. The report recommended that in 'designated rural areas' the Council chooses to implement the lower threshold triggering the requirement for affordable housing and tariff style contributions on sites of 6 or more units.

**Alternative options considered:**

None.

**The reason for the decision:**

To take account of changes to national policy with regard to Section 106 planning obligations and affordable housing and tariff style contributions.

**THE DECISION:**

That Cabinet approves and recommends that Council adopts the lower threshold triggering the requirement to make cash payments towards the provision of affordable housing schemes of between 6 and 10 units for those parts of the District that are Designated Rural Areas and that the change be publicised.

CA.4 **TATTOO HYGIENE RATING SCHEME**

All Wards

**The subject of the decision:**

This report sought consideration of the introduction of a Tattoo Hygiene Rating Scheme.

**Alternative options considered:**

None.

**The reason for the decision:**

Cabinet was satisfied that the introduction of the Tattoo Hygiene Rating Scheme would contribute towards delivering the Council's priority of Promoting Health and Wellbeing by supporting businesses providing services that meet best standards of hygiene and safety and thereby achieving the aim of improving the personal safety of individuals using those services.

**THE DECISION:**

That Cabinet approves and recommends to Council that the Tattoo Hygiene Rating Scheme be approved.

The meeting closed at 10.05 am

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Leader of the Council

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**Decisions to be considered by  
Full Council on 21 July 2015**

Decisions of the meeting of the CABINET held  
at 9.30 am on Tuesday, 7th July, 2015 at  
COUNCIL CHAMBER, CIVIC CENTRE,  
STONE CROSS, NORTHALLERTON

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Present

Councillor M S Robson (in the Chair)

Councillor	P R Wilkinson Mrs B S Fortune	Councillor	N A Knapton B Phillips
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Also in Attendance

Councillor	P Bardon D M Blades Mrs C S Cookman S P Dickins A W Hall K G Hardisty	Councillor	D Hugill J Noone C Patmore Mrs I Sanderson Mrs J Watson D A Webster
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CA.7 **2014/15 REVENUE AND RESERVES OUTTURN POSITION**

All Wards

**The subject of the decision:**

This report presented the revenue outturn position for the year ending 31 March 2015, which included the position on reserves. The Statement of Accounts, which was the consolidated financial position of the Council for 2014/15, was the responsibility of the Audit and Governance Committee which would meet on 22 September 2015 to approve the Annual Financial Report – Statement of Accounts.

Cabinet wished it to be noted that there was concern around the way in which the other parties interpreted the agreement with regards to the use of the Business Rate funding scheme.

**Alternative options considered:**

None.

**The reason for the decision:**

It is a legal requirement under S25 of The Local Government Act 2003 to set a balanced budget and monitor the financial position throughout the year.

**THE DECISION:**

That Cabinet approves and recommends to Council that:

- (1) this Cabinet notes with disappointment the way other parties interpreted the agreement with regards to the use of the Business Rate funding scheme and that the view of the Leader and Chief Executive in paragraph 2.7 be supported;
- (2) the under spend of £253,030 on the 2014/15 revenue budget, at paragraph 2.3 and in Annex A of the report, be transferred to the One-Off Fund reserve;
- (3) the decrease in the One-off Fund at Quarter 4 £274,714, detailed at paragraph 3.3 and attached at annex 'B' of the report be noted;
- (4) the increase in the reserves position £50,757, at paragraph 3.1 and detailed in Annex 'C' be approved.

CA.8 **2014/15 CAPITAL AND TREASURY MANAGEMENT OUTTURN POSITION**

All Wards

**The subject of the decision:**

This report presented the Capital outturn position for the year ending 31 March 2015 and also provided an update on the annual treasury management position. Capital expenditure was intrinsically linked with treasury management as the way that the Capital Programme was funded, directly affected the treasury management arrangements of the Council.

**Alternative options considered:**

None.

**The reason for the decision:**

To ensure that the overall Capital programme remained affordable and sustainable over the 10 year approved capital plan.

**THE DECISION:**

That Cabinet approves and recommends to Council that:-

- (1) the 2014/15 capital outturn position of £1,620,795 at paragraph 2.3 and attached at Annex 'A' of the report be noted;
- (2) the under spend of £27,717 at paragraph 2.10 and over spend of £6,215 at paragraph 2.8 of the report be approved;
- (3) the requests at paragraph 2.12 of the report for re-profiling the capital schemes totalling £2,373,629 from 2014/15 programme to 2015/16 be approved;
- (4) the requests at paragraph 2.13 of the report for re-profiling the additional capital schemes totalling £365,658 from 2014/15 programme to 2015/16 be approved;
- (5) the Treasury Management outturn position 2014/15 detailed at paragraph 9.2 of the report be noted; and
- (6) the Prudential Indicators attached at Annex 'B' of the report be noted.

CA.9 **EXCLUSION OF THE PUBLIC AND PRESS**

**THE DECISION:**

That under Section 100A(4) of the Local Government Act 1972, the press and public were excluded from the meeting during consideration of the items of business at minute nos CA.10 and CA.11 on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Act as the Cabinet was satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

CA.10 **FINANCING DALTON BRIDGE**

Sowerby and Topcliffe

**The subject of the decision:**

This report sought approval for financing Dalton Bridge.

**Alternative options considered:**

None.

**The reason for the decision:**

Cabinet was satisfied that approval of the funding would be essential in the delivery of the project.

**THE DECISION:**

That Cabinet approves and recommends to Council that a secured load of up to £1.5m on commercial terms be offered to the businesses comprising the Business Improvement District at Dalton.

CA.11 **STAFFING MATTERS**

All Wards

**The subject of the decision:**

This report sought consideration of various staffing matters and submitted a revised pay policy for approval.

**Alternative options considered:**

None.

**The reason for the decision:**

Cabinet was satisfied that the decision to approve the recommendations would support the longer term position of the Council.

**THE DECISION:**

That the revised pay policy attached to the report be agreed and referred to Council for approval.

The meeting closed at 10.20 am

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Leader of the Council



# Agenda Item 5

Decisions to be considered by  
Full Council on 21 July 2015

Minutes of the meeting of the AUDIT,  
GOVERNANCE AND STANDARDS  
COMMITTEE held at 9.30 am on Tuesday, 16th  
June, 2015 at MAIN COMMITTEE ROOM, CIVIC  
CENTRE, STONE CROSS, NORTHALLERTON

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## Present

Councillor R W Hudson (in the Chair)

Councillor	C Patmore	Councillor	R Kirk
	R A Baker		Mrs J Watson
	Mrs C S Cookman		

Apologies for absence were received from Councillor G W Dadd

### AGS.3 **PROPOSED LIST OF CHAIRMAN'S DUTIES/FUNCTIONS**

All Wards

#### **The subject of the decision:**

The Executive Director and Deputy Chief Executive presented a report which sought consideration of minor amendments to the list of Chairman's Duties/Functions which was adopted by Council in December 2014.

#### **Alternative options considered:**

None.

#### **The reason for the decision:**

To assist the Chairman of Council in carrying out the Civic duties as prescribed within the Constitution.

#### **THE DECISION:**

That Council be recommended to approve the revised list of Chairman's Duties and Functions attached to the report.

The meeting closed at 10.15 am

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Chairman of the Committee

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## **HAMBLETON DISTRICT COUNCIL**

**Report To:** Council  
21 July 2015

**From:** Chief Executive

**Subject:** **APPOINTMENT OF ALDERMEN**

All Wards

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### **1.0 BACKGROUND:**

1.1 The Council's Constitution makes provision for the appointment of Honorary Aldermen. This normally takes place following the election of a new Council.

1.2 This report asks Council to consider the recommendations of the Member Working Group and arrangements for the appointment of Honorary Aldermen.

### **2.0 CURRENT PRACTICE AND CRITERIA:**

2.1 The authority to award the title comes from the Local Government Act 1972. Honorary Aldermen must, under the Act, be people who in the Council's opinion have rendered "eminent service" to the Council as past Members, but are no longer Councillors at the time of conferment. There is no definition in the Act of what constitutes "eminent service", but it is clear that it is service to the Council rather than to the community or other authorities.

2.2 The criteria used for consideration are that nominees must have:-

- served at least five consecutive full terms (a minimum of 20 years); or
- served at least four consecutive full terms (a minimum of 16 years) and served as Chairman of at least two Committees or been a Member of the Cabinet during that period.

### **3.0 PROCEDURES:**

3.1 The process for recommending the appointment of Aldermen involves a Working Group of Members. This has been deemed a reasonable approach to discussing the merits of potential candidates. The Chief Executive, at the request of the Leader, has convened a Working Group made up of one Member nominated by each political group plus the Leader and Deputy Leader of the Council as specified in the Council's Constitution.

3.2 Those fulfilling the criteria have been considered by the Working Group and the following principles applied:-

- the award be non-political and recognise the personal contribution made by the Councillor;
- the award recognise an outstanding contribution to the work of the Council.

3.3 The procedure stipulates that the Working Group will make recommendations to Council which will determine the appointment of Aldermen.

**4.0 LEGAL IMPLICATIONS:**

4.1 Only Council can appoint, but recommendations can be made by a Sub-Committee or Working Group.

**5.0 FINANCIAL IMPLICATIONS:**

5.1 There are no financial implications of this report.

**6.0 RECOMMENDATION:**

6.1 It is recommended that:-

- (1) Council considers the recommendations of the Working Group for the appointment of Honorary Aldermen; and
- (2) a special meeting of the Council be arranged to confer the title of Honorary Alderman of the District of Hambleton on past Members who have rendered eminent service to the Council.

PHILLIP MORTON

**Background papers:** None  
**Author ref:** PM  
**Contact:** Phillip Morton  
Chief Executive

210715 Appointment of Aldermen

## MINUTES FOR INFORMATION

<u>Committee</u>	<u>Date</u>	<u>Page</u>
Cabinet	9 June 2015	21
	7 July 2015	23
Audit, Governance and Standards Committee	26 May 2015	27
	16 June 2015	28
Licensing Committee	26 May 2015	33
Licensing and Appeals Hearings Panel	16 July 2015	To follow
Planning Committee	26 May 2015	34
	28 May 2015	35
	25 June 2015	38
Scrutiny Committee	26 May 2015	41
	11 June 2015	42
	9 July 2015	43

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**Decisions taken under Cabinet authority  
to take effect on 22 June 2015**

Decisions of the meeting of the CABINET held  
at 9.30 am on Tuesday, 9th June, 2015 at  
COUNCIL CHAMBER, CIVIC CENTRE,  
STONE CROSS, NORTHALLERTON

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Present

Councillor M S Robson (in the Chair)

Councillor	P R Wilkinson N A Knapton	Councillor	B Phillips
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Also in Attendance

Councillor	P Bardon M A Barningham Mrs C S Cookman S P Dickins	Councillor	K G Hardisty J Noone Mrs C Patmore D A Webster
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Apologies for absence were received from Councillor Mrs B S Fortune

CA.5 **MINUTES**

**THE DECISION:**

That the decisions of the meeting held on 17 March 2015 (CA.74 – CA.90), previously circulated, be signed as a correct record.

CA.6 **COMMUNITY INFRASTRUCTURE LEVY - PRIORITISATION OF SCHEMES**

All Wards outside the North York Moors National Park

**The subject of the decision:**

Following the adoption of the Community Infrastructure Levy (CIL) Charging Schedule (CA.78), the Council needed to identify how it intended to use the collected CIL monies to deliver the strategic infrastructure on the CIL Regulation 123 List. This report considered any revisions to the List and the prioritisation of the schemes to be funded either entirely, or in part, through CIL. The report identified options and sought approval to undertake the recommended approach.

It was recommended that Northallerton Town Park be deleted from the list of projects contained within Annex A of the report as it was no longer a viable project.

**Alternative options considered:**

None.

**The reason for the decision:**

Cabinet was satisfied that the recommended approach would provide an objective and transparent mechanism for assessing and prioritising the Regulation 123 Schemes.

**THE DECISION:**

That:-

- (1) the reviewed Community Infrastructure Levy Regulation 123 List as set out in Annex 'A' of the report be approved for consultation, subject to the deletion of Northallerton Town Park;
- (2) the methodology and criteria for the prioritisation of schemes and distribution of Community Infrastructure Levy monies be approved;
- (3) it be agreed in principle that the prioritisation of schemes for 2015/16 be as set out in paragraph 3.6 of the report; and
- (4) a report be brought back to Cabinet on the amount of Community Infrastructure Levy funding to be committed to the priority schemes.

The meeting closed at 10.05 am

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Leader of the Council



**Decisions taken under Cabinet authority  
to take effect on 20 July 2015**

Decisions of the meeting of the CABINET held  
at 9.30 am on Tuesday, 7th July, 2015 at  
COUNCIL CHAMBER, CIVIC CENTRE,  
STONE CROSS, NORTHALLERTON

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Present

Councillor M S Robson (in the Chair)

Councillor	P R Wilkinson Mrs B S Fortune	Councillor	N A Knapton B Phillips
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Also in Attendance

Councillor	P Bardon D M Blades Mrs C S Cookman S P Dickins A W Hall K G Hardisty	Councillor	D Hugill J Noone C Patmore Mrs I Sanderson Mrs J Watson D A Webster
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CA.12 **MINUTES**

**THE DECISION:**

That the decisions of the meeting held on 9 June 2015 (CA.1 – CA.6), previously circulated, be signed as a correct record.

CA.13 **BEDALE CYCLEWAY NETWORK**

Bedale

**The subject of the decision:**

This report sought consideration of various issues regarding the Bedale Cycle Network. The idea of this cycle network had been in the planning since the Bedale Renaissance Market Town Master Plan was published in March 2004. Its objective was to link where people live in Aiskew and Bedale to key institutions (such as schools, leisure centres, health provision) in the area via pedestrian and cycle routes.

**Alternative options considered:**

The options considered were set out in the report.

**The reason for the decision:**

To ensure that the plans for the cycleway and bridge are fully accessible for all.

**THE DECISION:**

That:-

- 1) the available capital be top sliced to provide up to £30,000 to appoint external experts to produce a detailed feasibility study; and
- 2) the content of the 2010 cycleways study be refreshed.

CA.14 **MAKING A DIFFERENCE GRANTS**

All Wards

**The subject of the decision:**

In December 2014 Cabinet agreed to re-invest windfall savings back into the community and create a new one-off 'Making a Difference' community grants scheme. Applications to the fund were to be considered by elected Members from each of the 5 sub-areas and prioritised against a £25,000 budget allocation (£125,000 across all five areas). The grant scheme was launched on 27 January 2015 with a closing date of 30 April 2015. Overall 38 applications were received. 5 decision making panels made up of elected Members from each of the sub-areas convened at the beginning of June 2015, each chaired by a member of Cabinet. This report set out the recommendations of the decision making panels for consideration.

**Alternative options considered:**

None.

**The reason for the decision:**

Cabinet was satisfied that the recommendations from the panels supported the Council's priorities and adhered to the principles of the grants programme which would make a difference to the quality of life for the residents of Hambleton.

**THE DECISION:**

That the proposals detailed in Annex A of the report be approved.

CA.15 **ANNUAL REPORT ON THE AUDIT, GOVERNANCE AND STANDARDS COMMITTEE**

All Wards

**The subject of the decision:**

This report analysed the work undertaken by the Audit, Governance and Standards Committee up to 31 March 2015. An analysis of the work undertaken was attached to the report.

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with the Audit, Governance and Standards Committee's Terms of Reference to report annually to Cabinet.

**THE DECISION:**

That the report of the Audit, Governance and Standards Committee be endorsed.

CA.16 **PUBLIC OPEN SPACE, SPORT AND RECREATION PLANS**

Morton-on-Swale; Northallerton North and Brompton; Northallerton South; Sowerby and Topcliffe; Thirsk

**The subject of the decision:**

This report sought endorsement of the Public Open Space, Sport and Recreation Action Plans for Morton on Swale, Northallerton (refresh), Topcliffe (refresh) and Thirsk (refresh).

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with the Council's legal responsibility to ensure funding is used in a way consistent with the individual S106 Agreements.

**THE DECISION:**

That the Public Open Space, Sport and Recreation Action Plans in Annex B of the report be endorsed.

CA.17 **EXCLUSION OF THE PUBLIC AND PRESS**

**THE DECISION:**

That under Section 100A(4) of the Local Government Act 1972, the press and public were excluded from the meeting during consideration of the items of business at minute nos CA.15 and CA.17 on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A of the Act as the Cabinet was satisfied that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

CA.18 **BEDALE GATEWAY CAR PARK**

All Wards

**The subject of the decision:**

This report provided an update on the current position regarding the Bedale Gateway Car Park.

**Alternative options considered:**

None.

**The reason for the decision:**

To take account of the current circumstances regarding the proposed Bedale Gateway Car Park.

**THE DECISION:**

That:-

- (1) the Gateway Car Park project be commenced funded with an allocation of £612,000 from the Capital Programme; and
- (2) an assessment is made of the usage of the two existing car parks in Bedale, which can then inform a decision in respect of potential sale and redevelopment of one of these sites.

The meeting closed at 10.20 am

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Leader of the Council

Minutes of the meeting of the AUDIT, GOVERNANCE  
AND STANDARDS COMMITTEE held at 2.44 pm on  
Tuesday, 26th May, 2015 at Council Chamber, Civic  
Centre, Stone Cross, Northallerton

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Present

Councillor S P Dickins (in the Chair)

Councillor	R A Baker	Councillor	R W Hudson
	Mrs C S Cookman		Mrs C Patmore
	G W Dadd		Mrs J Watson

Also in Attendance

Honorary	R I Andrew	Honorary	Mrs J Imeson, OBE
Alderman	J E Fletcher	Alderman	Mrs S M Latter

Apologies for absence were received from Councillors R Kirk

AGS.1 **ELECTION OF CHAIRMAN**

**THE DECISION:**

That Councillor R W Hudson be elected as Chairman of the Committee for the ensuing year.

(Councillor R W Hudson in the Chair)

AGS.2 **APPOINTMENT OF VICE-CHAIRMAN**

**THE DECISION:**

That Councillor Mrs C Patmore be appointed as Vice-Chairman for the ensuing year.

The meeting closed at 2.45 pm

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Chairman of the Council

Minutes of the meeting of the AUDIT,  
GOVERNANCE AND STANDARDS  
COMMITTEE held at 9.30 am on Tuesday, 16th  
June, 2015 at MAIN COMMITTEE ROOM, CIVIC  
CENTRE, STONE CROSS, NORTHALLERTON

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Present

Councillor R W Hudson (in the Chair)

Councillor	C Patmore	Councillor	R Kirk
	R A Baker		Mrs J Watson
	Mrs C S Cookman		

Apologies for absence were received from Councillor G W Dadd

AGS.4 **MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 25 March and 26 May 2015 (AGS.31 - AGS.41 and AGS.1 – AGS.2), previously circulated, be signed as correct records.

AGS.5 **REGULATION OF INVESTIGATORY POWERS ACT - REVIEW OF ACTIVITY**

All Wards

**The subject of the decision:**

The Executive Director and Deputy Chief Executive presented a report advising the Committee that the Council, like many public authorities, was governed by the Regulation of Investigatory Powers Act 2000 (RIPA). This Act ensured that public authorities complied with their obligations under the Human Rights Act when undertaking investigations which might interfere with the rights of individuals. The Act introduced safeguards on activities such as surveillance undertaken by public bodies. The Committee had now been given responsibility for RIPA matters. This would involve the Committee reviewing the Council's Policy Statement from time to time and receiving quarterly reports on any activities which had been authorised under RIPA.

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with the Regulation of Investigatory Powers Act 2000 (RIPA).

**THE DECISION:**

That it be noted that no RIPA authorisations were made by the Council during the period 26 March to 16 June 2015.

AGS.6 **INTERNAL AUDIT ANNUAL REPORT 2014/15**

All Wards

**The subject of the decision:**

The Executive Director and Deputy Chief Executive presented the Internal Audit Annual Report for 2014/15 which was prepared by Veritau North Yorkshire (VNY).

The report summarised the outcome of audit work undertaken in 2014/15 and provided an opinion on the overall adequacy and effectiveness of the Authority's internal control arrangements.

**Alternative options considered:**

None.

**The reason for the decision:**

To take account of the Accounts and Audit (England) Regulations and relevant professional standards.

**THE DECISION:**

That:-

- (1) the results of the audit work undertaken in 2014/15 be noted; and
- (2) the opinion of the Head of Internal Audit on the adequacy and effectiveness of the Authority's internal control environment be accepted.

AGS.7 **ANNUAL GOVERNANCE STATEMENT FOR 2014/15**

All Wards

**The subject of the decision:**

The Executive Director and Deputy Chief Executive presented a report which set out the findings of a review of the governance framework, incorporating systems of internal control operating within the Council during 2014/15 and sought approval of the Annual Governance Statement.

**Alternative options considered:**

None.

**The reason for the decision:**

The preparation and publication of an Annual Governance Statement in accordance with the Cipfa/SOLACE Framework was necessary to meet the statutory requirements set out in Regulation 4(2) of the Accounts and Audit Regulations which required authorities to “conduct a review at least once in a year of the effectiveness of its system of internal control” and to prepare a statement on internal control “in accordance with proper practices”.

**THE DECISION:**

That:-

- (1) the conclusion of the review of the system of internal control be agreed; and
- (2) the content of the Annual Governance Statement for publication with the annual Statement of Accounts be approved.

AGS.8 **ANNUAL REPORT TO CABINET ON THE COMMITTEE'S ACTIVITIES FOR 2014/15**  
All Wards

**The subject of the decision:**

The Executive Director and Deputy Chief Executive presented a draft report which analysed the work undertaken by the Committee for the year to 31 March 2015. Under the Committee’s Terms of Reference, it was proposed that the report would be presented at Cabinet in July 2015.

**Alternative options considered:**

None.

**The reasons for the decision:**

To agree the content of the draft report prior to submission to Cabinet.

**THE DECISION:**

That:-

- (1) the content of the report be agreed; and
- (2) the report be submitted to Cabinet in July 2015.

AGS.9 **ANNUAL REPORT ON COUNTER FRAUD AND CORRUPTION FOR 2013/14**  
All Wards

**The subject of the decision:**

The Executive Director and Deputy Chief Executive presented a report on the work that had been undertaken on Counter Fraud and Anti-Corruption during 2014/15.



**Alternative options considered:**

None.

**The reasons for the decision:**

To receive information on the work undertaken as part of the Committee's work programme.

**THE DECISION:**

That the Counter Fraud and Anti-Corruption work undertaken during the year to 31 March 2015 be noted.

AGS.10 **POLITICALLY RESTRICTED POSTS**

All Wards

**The subject of the decision:**

The Executive Director and Deputy Chief Executive presented a list of Politically Restricted Posts for approval. The Committee was asked to review the list because of organisation changes within the Council.

**Alternative options considered:**

None.

**The reason for the decision:**

To comply with the Local Government and Housing Act 1989.

**THE DECISION:**

That the list of Politically Restricted Posts annexed to the report be approved.

AGS.11 **DRAFT PLANNING REPORT FOR THE AUDIT, GOVERNANCE AND STANDARDS COMMITTEE FOR YEAR ENDING 31 MARCH 2015**

All Wards

**The subject of the decision:**

The Executive Director and Deputy Chief Executive presented a report on the draft Audit Plan proposed from the Council's external auditors, Deloitte. The Plan set out the scope of the work that was to be undertaken together with an assessment of audit risks. The detailed plan was appended to the report.

**Alternative options considered:**

None.

**The reason for the decision:**

To enable an audit to be undertaken in accordance with International Standards on Auditing (UK and Ireland) as adopted by the UK Auditing Practices Board and as required under Deloitte contract with the Audit Commission.

**THE DECISION:**

That the draft Audit Plan for the year ending 31 March 2015 be noted.

The meeting closed at 10.15 am

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Chairman of the Committee

Present

Councillor S P Dickins (in the Chair)

Councillor	R A Baker	Councillor	D Hugill
	P Bardon		J Noone
	M A Barningham		Mrs C Patmore
	D M Blades		Mrs I Sanderson
	K G Hardisty		

Also in Attendance

Honorary	R I Andrew	Honorary	Mrs J Imeson, OBE
Alderman	J E Fletcher	Alderman	Mrs S M Latter

Apologies for absence were received from Councillors R Kirk

LC.1 **ELECTION OF CHAIRMAN**

**THE DECISION:**

That Councillor Mrs I Sanderson be elected as Chairman of the Committee for the ensuing year.

(Councillor Mrs I Sanderson in the Chair)

LC.2 **APPOINTMENT OF VICE-CHAIRMAN**

**THE DECISION:**

That Councillor R A Baker be appointed Vice-Chairman of the Committee for the ensuing year.

The meeting closed at 2.44 pm

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Chairman of the Committee

Present

Councillor S P Dickins (in the Chair)

Councillor	P Bardon	Councillor	Mrs I Sanderson
	D M Blades		A Wake
	K G Hardisty		Mrs J Watson
	J Noone		S Watson
	C Rooke		D A Webster

Also in Attendance

Honorary	R I Andrew	Honorary	Mrs J Imeson, OBE
Alderman	J E Fletcher	Alderman	Mrs S M Latter

Apologies for absence were received from Councillors G W Ellis

P.1 **ELECTION OF CHAIRMAN**

**THE DECISION:**

That Councillor D A Webster be elected as Chairman of the Committee for the ensuing year.

(Councillor D A Webster in the Chair)

P.2 **APPOINTMENT OF VICE-CHAIRMAN**

**THE DECISION:**

That Councillor P Bardon be appointed Vice-Chairman of the Committee for the ensuing year.

The meeting closed at 2.43 pm

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Chairman of the Committee

Present

Councillor D A Webster (in the Chair)

Councillor	P Bardon	Councillor	C Rooke
	D M Blades		Mrs I Sanderson
	S P Dickins		Mrs J Watson
	K G Hardisty		S Watson
	J Noone		

Also in Attendance

Councillor	M S Robson	Councillor	B Phillips
	N A Knapton		

Apologies for absence were received from Councillors G W Ellis and A Wake

P.3 **MINUTES**

**THE DECISION:**

That the minutes of the meetings of the Committee held on 30 April and 26 May 2015 (P.33 - P.34 and P.1 – P.2), previously circulated, be signed as correct records.

P.4 **PLANNING APPLICATIONS**

The Committee considered reports of the Director of Environmental and Planning Services relating to applications for planning permission. During the meeting, Officers referred to additional information and representations which had been received.

Except where an alternative condition was contained in the report or an amendment made by the Committee, the condition as set out in the report and the appropriate time limit conditions were to be attached in accordance with the relevant provisions of Section 91 and 92 of the Town and Country Planning Act 1990.

The abbreviated conditions and reasons shown in the report were to be set out in full on the notices of decision. It was noted that following consideration by the Committee, and without further reference to the Committee, the Director had delegated authority to add, delete or amend conditions and reasons for refusal.

In considering the report(s) of the Director of Environmental and Planning Services regard had been paid to the policies of the relevant development plan, the National Planning Policy Framework and all other material planning considerations. Where the Committee deferred consideration or refused planning permission the reasons for that decision are as shown in the report or as set out below.

Where the Committee granted planning permission in accordance with the recommendation in a report this was because the proposal is in accordance with the development plan the National Planning Policy Framework or other material considerations as set out in the report unless otherwise specified below. Where the Committee granted planning permission contrary to the recommendation in the report the reasons for doing so and the conditions to be attached are set out below.

**THE DECISION:**

That the applications be determined in accordance with the recommendation in the report of the Director of Environmental and Planning Services, unless shown otherwise:-

- (1) 15/00694/FUL - Construction of 3 dwelling houses and associated garages at Land adjacent The Cottages, Aldwark for Mr & Mrs M & C Brooks

PERMISSION GRANTED subject to an additional condition to limit the hours of construction.

(The applicant's agent, Jane Wildblood, spoke in support of the application).

(Gemma Boddy spoke on behalf of Aldwark Parish Council objecting to the application.)

(Richard Bellerby spoke objecting to the application.)

- (2) 14/01955/FUL - Construction of 2no semi-detached houses and a workshop conversion to dwellinghouse and alterations to the vehicular access as per amended plans received by Hambleton District Council on 5th May 2015 at 8A Emgate, Bedale for Mr Ian Scott (Messrs Ian Scott & Scott Tweddle)

PERMISSION GRANTED subject to the completion of a planning obligation to secure the cessation of use of the access closer to the junction with Emgate with The Market Place

- (3) 15/00259/FUL - Construction of replacement dwellinghouse at Dalton Lane, Dalton for Mr J Binks

APPLICATION WITHDRAWN

- (4) 15/00553/OUT - Phased construction of new multi-use village hall, cricket pavilion and bowls club and new cricket pitch, multi-use games area, parking facilities & relocation of existing bowls lawn/demolition of existing village hall/outline planning for construction of 5 new homes at Sessay Village Hall, Main Street, Sessay for Sessay Parish Council

PERMISSION GRANTED

- (5) 15/00145/MRC - Variation of Conditions 34 and 35 of Application Reference Number: 10/02373/OUT- highway improvements and widening of mini roundabout at Land East of Topcliffe Road and South of Gravel Hole Lane, Topcliffe Road, Sowerby for Mulberry Homes (Yorkshire) Ltd/Broadacres Services Ltd

PERMISSION GRANTED

- (6) 15/00274/REM - Reserved Matters application for planning application 10/02373/OUT- food store and associated landscaping and car parking at Land at Topcliffe Road, Sowerby for Aldi Stores Ltd and Castlevale Group Ltd

PERMISSION GRANTED subject to an additional condition requiring submission of a scheme showing the details of how customer access and parking and deliveries will be managed.

(The applicant's agent, Alistair Willis, spoke in support of the application).

- (7) 15/00310/FUL - Replacement of dwelling with a 2 storey dwelling and construction of a dormer bungalow to the rear with associated single domestic garages as amended by drawings and email received by Hambleton District Council on 14 May 2015 at 20 Croft Heads, Sowerby for Mr & Mrs Costick

PERMISSION GRANTED subject to an additional condition that the vehicular accesses are finished with a permeable surface.

(The applicant, Mrs Costick, spoke in support of the application.)

- (8) 15/00146/MRC - Variation of Condition 9 of - Application Reference Number: 11/01435/FUL - improved junction at Land at A168(T)/B1448 junction, Topcliffe Road, Sowerby for Mulberry Homes (Yorkshire) Ltd/Broadacres Services Ltd

PERMISSION GRANTED

The meeting closed at 2.50 pm

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Chairman of the Committee

Present

Councillor P Bardon (in the Chair)

Councillor	D M Blades	Councillor	C Rooke
	S P Dickins		Mrs I Sanderson
	G W Ellis		Mrs J Watson
	K G Hardisty		S Watson
	J Noone		

Also in Attendance

Councillor	Mrs B S Fortune	Councillor	B Phillips
	D Hugill		M S Robson
	C Patmore		

Apologies for absence were received from Councillors D A Webster and A Wake

P.5 **MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 28 May 2015 (P.3 - P.4), previously circulated, be signed as a correct record.

P.6 **PLANNING APPLICATIONS**

The Committee considered reports of the Executive Director relating to applications for planning permission. During the meeting, Officers referred to additional information and representations which had been received.

Except where an alternative condition was contained in the report or an amendment made by the Committee, the condition as set out in the report and the appropriate time limit conditions were to be attached in accordance with the relevant provisions of Section 91 and 92 of the Town and Country Planning Act 1990.

The abbreviated conditions and reasons shown in the report were to be set out in full on the notices of decision. It was noted that following consideration by the Committee, and without further reference to the Committee, the Director had delegated authority to add, delete or amend conditions and reasons for refusal.

In considering the report(s) of the Executive Director regard had been paid to the policies of the relevant development plan, the National Planning Policy Framework and all other material planning considerations. Where the Committee deferred consideration or refused planning permission the reasons for that decision are as shown in the report or as set out below.



Where the Committee granted planning permission in accordance with the recommendation in a report this was because the proposal is in accordance with the development plan the National Planning Policy Framework or other material considerations as set out in the report unless otherwise specified below. Where the Committee granted planning permission contrary to the recommendation in the report the reasons for doing so and the conditions to be attached are set out below.

**THE DECISION:**

That the applications be determined in accordance with the recommendation in the report of the Executive Director, unless shown otherwise:-

- (1) 15/00175/REM - Reserved matters application for the construction of 48 dwellings and associated garages/parking as amended by plans received by Hambleton District Council on 27 May 2015 at OS Field 3324, Stillington Road, Easingwold for Linden Homes North

PERMISSION GRANTED

(The applicant's agent, Chris Calvert, spoke in support of the application).

- (2) 15/00325/FUL - Redevelopment of garage to provide convenience Store, ATM, customer car park and associated petrol filling station at Greaves Garage, 36 Garbutts Lane, Hutton Rudby for James Hall and Company

DEFER for further consideration of issues concerning the movement of vehicles and pedestrians.

- (3) 15/00190/FUL - Conversion of barn to form two bedroom dwelling including part demolition of section of building at The Barn, Main Street, Helperby for Live Love Local Ltd

DEFER to allow submission of correct certification.

- (4) 14/02534/FUL - Proposed farm scale anaerobic digestion and combined heat and power facility and erection of 4 No associated general purpose agricultural buildings at Church Farm, Kilburn for JFS Clay Bank Farm Biogas

PERMISSION REFUSED because:

- (1) the proposal by reason of its scale, form, design and proximity to public viewpoints, would result in an uncharacteristic development that caused unacceptable harm to the undeveloped rural landscape character and appearance of the site and the wider landscape setting. The form and scale of the proposed development failed to take account of the landscape character in the area and as such would be harmful to the intimate landscape character of this part of the District, in close proximity to the boundary and harmful to the setting of the North York Moors National Park. It was not considered that these impacts could be satisfactorily mitigated for the duration of the proposed development through landscape planting or other measures. As such, the proposed development was contrary to Hambleton Local Development Framework Policies CP16 and DP30; and
- (2) the proposed development was contrary to Hambleton Local Development Framework Policies CP1 and DP1, which required all proposals to adequately protect amenity. Due to the proximity of the dwellings at

Highfield and Stockhill Farm, which lie within 170m of the application site, the use of the site and scale of the proposals was likely to give rise to noise and odour of a greater level and for longer durations than would normally be expected in this part of the District given the scale and form of farming found in this locality. Notwithstanding the fact that these properties were located on farm units, these impacts would have an unacceptable effect on the residential amenity of the occupiers of those dwellings.

(The applicant's agent, Steve Barker, spoke in support of the application).

(Jane de Cogan spoke on behalf of Kilburn Parish Council objecting to the application.)

(Joe Ridgeon spoke objecting to the application.)

Disclosure of Interest

Councillor Mrs I Sanderson disclosed a pecuniary interest and left the meeting during discussion and voting on this item.

- (5) 15/00318/FUL - Installation of a solar farm and associated infrastructure at Land South East of Highfield House for Lightsource Renewable Energy Ltd

PERMISSION GRANTED subject to securing additional landscaping scheme and conditions to be determined.

The decision was contrary to the recommendation of the Director of Environmental and Planning Services.

(The applicant's agent, Jessica Gitttoes, spoke in support of the application).

(David Middleton spoke on behalf of Raskelf Parish Council supporting the application.)

- (6) 14/01332/FUL - Use of two holiday letting units as one dwellinghouse with ancillary facilities at White Bear Cottage, South Back Lane, Stillington for Mr J Sparrow

PERMISSION GRANTED

- (7) 15/00678/MRC - Variation of conditions 6, 10, 19, 23 & 32 of permission 08/04984/FUL to allow later submission of details and alternative wording of conditions 9 & 14 at Stank Farm, Bullamoor for Infinis Energy Services Ltd

DEFER to consider the need for Environmental Impact Statement.

The meeting closed at 3.10 pm

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Chairman of the Committee

Present

Councillor S P Dickins (in the Chair)

Councillor	M A Barningham	Councillor	Ms C Palmer
	Mrs C S Cookman		Mrs I Sanderson
	A W Hall		A Wake
	R W Hudson		S Watson
	D Hugill		

Also in Attendance

Honorary	R I Andrew	Honorary	Mrs J Imeson, OBE
Alderman	J E Fletcher	Alderman	Mrs S M Latter

SC.1 **ELECTION OF CHAIRMAN**

**THE DECISION:**

That Councillor A Wake be elected Chairman of the Committee for the ensuing year.

(Councillor A Wake in the Chair)

SC.2 **APPOINTMENT OF VICE-CHAIRMAN**

**THE DECISION:**

That Councillor Mrs C S Cookman be appointed Vice-Chairman of the Committee for the ensuing year.

The meeting closed at 2.42 pm

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Chairman of the Committee

Minutes of the meeting of the SCRUTINY  
COMMITTEE held at 9.30 am on Thursday, 11th  
June, 2015 at Main Committee Room, Civic  
Centre, Stone Cross, Northallerton, DL6 2UU

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Present

Councillor A Wake (in the Chair)

Councillor	Mrs C S Cookman	Councillor	D Hugill
	M A Barningham		Ms C Palmer
	A W Hall		Mrs I Sanderson
	R W Hudson		S Watson

Also in Attendance

Councillor M S Robson

Apologies for absence were received from Councillors S P Dickins and G W Ellis.

SC.3 **MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 26 February and 26 May 2015 (SC.17 - SC.18 and SC.1 – SC.2), previously circulated, be signed as correct records.

SC.4 **COUNCIL PERFORMANCE - QUARTER 4**

All Wards

The Executive Director and Deputy Chief Executive submitted a report setting out the Quarter 4 Performance for 2014/15.

The Head of Service – Resources attended the meeting to present the report and answer questions arising. The Committee asked a number of questions which were responded to at the meeting and where further information was requested it was agreed that the Committee would be provided with this information separately.

**THE DECISION:**

That the progress made against the Council Plan for Quarter 4 of 2014/15, as detailed within Annex A of the report, be noted.

The meeting closed at 10.10 am

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Chairman of the Committee

Minutes of the meeting of the SCRUTINY  
COMMITTEE held at 9.30 am on Thursday, 9th  
July, 2015 at Main Committee Room, Civic  
Centre, Stone Cross, Northallerton, DL6 2UU

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Present

Councillor A Wake (in the Chair)

Councillor	A W Hall	Councillor	Mrs I Sanderson
	R W Hudson		S Watson

Apologies for absence were received from Councillors Mrs C S Cookman, M A Barningham, S P Dickins and D Hugill.

SC.5 **MINUTES**

**THE DECISION:**

That the minutes of the meeting of the Committee held on 11 June 2015 (SC.3 - SC.4), previously circulated, be signed as a correct record.

SC.6 **ANNUAL REVIEW 2014/15 - HAMBLETON HIGHLIGHTS**

The Executive Director and Deputy Chief Executive submitted a report which provided a summary of the Council's performance and achievements during 2014/15.

The Head of Service – Resources attended the meeting to present the report and answer questions arising. The Committee asked a number of questions which were responded to at the meeting and where further information was requested it was agreed that the Committee would be provided with this information separately.

The Committee suggested that a copy of the Annual Review report should also be provided to Cabinet to give Cabinet the opportunity to consider the contents of the report prior to publication.

**THE DECISION:**

That:-

- (1) the Annual Review report for 2014/15 performance be accepted and endorsed; and
- (2) Cabinet be provided with a copy of the Annual Review report for 2014/15 performance to deliver services to the community.

The meeting closed at 10.00 am

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Chairman of the Committee

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